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MEETING	DECISION SESSION - CABINET MEMBER FOR CORPORATE SERVICES
DATE	19 JULY 2011
PRESENT	COUNCILLOR GUNNELL

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### 1. **DECLARATIONS OF INTEREST**

The Cabinet Member was invited to declare at this point in the meeting any personal or prejudicial interests she might have in the business on the agenda. None were declared.

### 2. **MINUTES**

RESOLVED: That the minutes of the Decision Session held on 19 April 2011 be approved and signed by the Cabinet Member as a correct record.

### 3. **PUBLIC PARTICIPATION**

It was reported that there were no registrations to speak under the Council's Public Participation Scheme.

### 4. **EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That the press and public be excluded from the meeting during consideration of Annex B of agenda item 5 "Bad Debt Write Off Report – Period April to June 2011" on the grounds that it contains information which is likely to reveal the identity of an individual and relating to the financial or business affairs of any particular person. This information is classed as exempt under Paragraphs 2 and 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006.

**5. BAD DEBT WRITE OFF REPORT - PERIOD APRIL TO JUNE 2011**

The Cabinet Member received a report that presented the irrecoverable accounts in respect of Council Tax (CT), National Non-Domestic Rates (NNDR), Sundry Debtors and Housing Benefit overpayment for write-off covering the period 1 April to 30 June 2011.

The Cabinet Member then considered whether to write off the accounts totalling £79,491.25 in line with the council's Financial Regulations or to leave the accounts on the council's accounts, but acknowledging the risk set out in paragraph 15 of the report.

**RESOLVED:** That the write off of bad debt, as set out at Table 1, of the report and detailed in confidential Annex B of the report, be approved

**REASON:** To remove irrecoverable bad debt from the council's accounts in accordance with accountancy best practice.

**6. YORKSHIRE PURCHASING ASSOCIATION (YPO) MANAGEMENT AGREEMENT**

The Cabinet Member considered a report that sought approval for the proposed new provisions of the Management Agreement for the Founder Members of Yorkshire Purchasing Organisation.

Option 1 was to accept the new Agreement which had been negotiated over many months and which had been approved by the Management Committee, the Strategic Officers Advisory Group and lawyers for all thirteen Founder Member authorities.

Option 2 was not to approve the new Agreement – and the consequences of this would be that the new Agreement would not come into being, as under the current agreement all Founder Members need to approve changes to the Management Agreement.

**RESOLVED:** That the Cabinet Member for Corporate Services agrees to:  
i) Approve the proposed Management Agreement, set out

at Annex 1 of the report, regarding the delegation of Executive Powers to the Joint Committee

- ii) Authorise the Corporate Director at YPO to enter into contractual agreements on behalf of the Council.

REASON: The proposal continues the Joint Committee and brings its governance arrangements into a more modern era. The 1974 partnership model continues to bring significant benefits for the Council and it is intended that this should continue.

Councillor Gunnell – Cabinet Member for Corporate Services  
[The meeting started at 4.30 pm and finished at 4.50 pm].